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MD/DC SOCIETY FOR RESPIRATORY CARE
BOARD MEETING

March 12, 2009

11:30 AM

Community College of Baltimore at Essex Campus
Towson, Maryland

PRESENT: `

Matt Davis	President	
Ed Garcia	President-Elect	Teleconference
Elgloria Harrison	Secretary	
Howard McDonald	Treasurer	Teleconference
Cheri Grottenthaler	Delegate	Teleconference
Carl Voss	Delegate	Teleconference
Susan Lockwood	Capital/Southern Chapter	
Joann Mills	Eastern Chapter	Teleconference
Maryann Hiteshew	City Chapter	Teleconference
Barb Schenk	Director at Large	

Committee:

Tom Striplin	CBS
Virginia Forster	Membership

Absent:

Don Steinert	Past President
Raime Rhoda	Northern Chapter
Jay Fuller	Central/Western Chapter
Michael Hewitt	Legislative Committee

Call to Order	Meeting called to order by Matt Davis, President at 11:40 AM.	None.
Roll Call	Secretary call the roll- 10 members present; there was a quorum	None.
Approval of Minutes	<p>Minutes from January 24, 2009 were reviewed and approved with a one correction; put Cheri Grottenthaler as the Senior delegate.</p> <p>A motion was made by Susan Lockwood and seconded by Barb Schenk to approve the minutes with the one correction.</p> <p>There was no discussion.</p> <p>Motion-Passed</p>	Motion will be placed in the Secretary book-coded with a number.
CBS	<p>The agenda was adjusted to allow Tom Striplin to give his report on CBS.</p> <p>The Carousel is anxious to continue to do business with MD/DC and would like to sign another 3 year contract. Currently, Joe Lynott has the contract, but Tom will get and forward to the Board for review.</p> <p>There will be a modest increase in the hotel rate over the next 3 years. Room rate will be as follows 2009-\$109, 2010-\$112, 2011-\$115 and 2012-\$118.</p> <p>The CBS committee recommends that the rate for the vendor both be increased to \$10. This would increase the both from \$765 to \$775.</p> <p>The CBS committee recommends that the participants rate increase by \$10 for CBS 2009.</p>	Tom to facilitate the Board's review of the contract.

	<p>Elgloria made a motion to accept the CBS recommendation to increase the Vendor booth rate and the Participants rate by \$10; however, the student rate will remain the same at \$50 for student member and \$75 for student non-member.</p> <p>Sue seconded the motion, there was some discussion. All members present voted to approve the motion. Motion-Pass.</p>	
Budget Vote	<p>The Board of Director voted through email to approve the budget. We need a motion to ratify the budget. A motion was made by Matt and seconded by Carl to approve the budget. Discussion: In the future when there is a need to have a rate change for CBS, the Board asks that the CBS committee communicate this request to the Board so that the request for approval will be taken into consideration when reviewing the budget. The treasure is a sitting member of the CBS and should be the person to directly communicate this information back to the board. Cheri indicated that she would like to know what is the actual breakdown of the Carousel bill to assure we are getting the best value for our money.</p> <p>Cheri asked is there a charge for the facility to which Tom response-no charge for facilities. Our biggest charge is food and this can be quite expensive.</p> <p>Tom replies that the accountant does break down the checks on the General ledger which all board members will get.</p>	<p>The treasurer is to assure that before a final decision is made to increase the rates at CBS the Board is notified.</p>

	<p>Carl asked if CBS wanted to grow its participants' is there any other venue that could accommodate us?</p> <p>Tom and Elgloria reply that we have looked at the three other hotels on the beach and find that they were either limited in space for our vendors or very expensive room rate for our participants. At present the Carousel strikes a happy balance between our two customers.</p> <p>Tom continues his report by indicating that the Vendor prospective is now on line and is set up to take on-line payment.</p> <p>Currently, the leadership committee is using and it is working well.</p> <p>CBS goal is to get the program out by June 1, 2009. Currently, the committee is firming up speakers sponsorships.</p> <p>Tom indicated that we will continue the silent auction- this seems to go very well from last year.</p> <p>We will be starting a Golf event- this will be new, so we will have to monitor how well this goes.</p> <p>This concludes Tom's report. The board thanked Tom for his report.</p>	
President's report	<p>Matt reports the following: He has set a goal of 1000 members by the end of the year.</p>	Matt to send Elgloria the list and Elgloria

<p>Regina Hamm Accountant's report</p>	<p>Currently there are 872 members. Carl recommends that we take the membership list and review it for all members who have not renewed. Assign each board member with a list of names that they will call and get the member to renew.</p> <p>Howard will re-do the Membership poster. This poster will be sent to every hospital for posting, listing who to contact to renew their membership for the \$75.00 fee.</p> <p>Barb indicated that she will make a pitch for new membership at the April Leadership conference.</p> <p>Carl indicated that it would be a good idea to get a bank of phones and have people come to man the phones to call members to renew.</p> <p>Matt continued with the Legislative report on behalf of Michael Hewitt.</p> <ul style="list-style-type: none"> - The MDDC lend it support to the Clean Air Act bill that was proposed in the Maryland General Assembly. There was nothing in this bill that was controversial or would negatively impact the Respiratory community. - MDDC opposed the sleep bill. They asked for an extension to 2012, we recommended an extension to 2010. Senator Harris offered a recommendation to 2011. 	<p>review the list for non renewals and send out a list to each board members.</p> <p>Howard to develop a poster to be sent to all the hospital.</p> <p>None.</p>
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<p>President-Elect</p>	<p>No report at this time.</p>	
<p>Delegates Report</p>	<p>Cheri reports the following: -The request for resolution to the AARC resolution committee is due May 18, 2009. Any requests should be forwarded to the Delegates before this time. -Request for nominations for Outstanding Affiliate contributor is due May 20, 2009.</p> <p>Carl reports the following: -Frank Salvatore- the chair for the PACT or the 435 team indicated that the AARC received 10,400 emails through Capitol Connection and another 5,000 during the time the PACT team was in Washington, DC. However, here in the Washington, DC area we only had 105 people who wrote letters through the Capitol Connection. We need to evaluate how we can improve our members using this vehicle to send letters to their Congressional members.</p>	
<p>Pact Report and Southern/Capital Chapter report</p>	<p>Sue reports that the PACT visits to Capital Hill on Tuesday March 10, 2009 were very successful. This was the highest number of visits since we have been attending this event. We saw 7 of the 9 Reps plus both Senators. They are:</p> <p>Kratovil Sue Lockwood Ruppensberger Virginia Forster Edwards Eunice Eley</p>	

	<p>Barlett Don Steinert Cummings Virginia Forster Van Hollen Don Steinert Holmes Norton Sue Lockwood Mikulski Sue Lockwood Cardin Sue Lockwood</p> <p>No report for the Southern/Capital Chapter</p>	
Leadership Conference	<p>Barb and Virginia reports that the Leadership conference has been set. All the speakers have been confirmed except Michael Hewitt had to decline. He contacts Virginia to let her know that he would not be able to speak at the Leadership conference.</p> <p>This event has been advertised on the MDDC webpage is set for April 23, 2009 at Boumi Temple here in Baltimore. The brochure is on-line.</p> <p>Registration is being handled through the MDDC online store and Virginia has found this process very easy to handle the registrations.</p>	
Public Relations	<p>Carl Voss reports the following:</p> <ul style="list-style-type: none"> -He is working on getting group discount tickets to the local Baseball games -He is researching the Adopt-a-road program for more visibility -He is working on getting some free air time on a local radio show during Respiratory Care Week 	None.

	<p>DC Lung Association contact him and invited his facility to sponsor a Team for the DC Asthma Walk. The kick-off breakfast for Team captains will be at a Marriott Warden on Wednesday 3/27/09.</p> <p>Maryann and Cheri reports that the MD Lung Association is hosting its Asthma Walk in Baltimore this coming Saturday 3/14/09 and both of them are walking.</p> <p>Ed Garcia indicated that all these events should be published on our website as he was not aware of all these activities.</p>	
Maryland Directors	Cheri indicates no report	
Eastern Chapter Rep	Joann indicates no report	
City Chapter Rep	Maryann indicates no report	
New Business	No new business	None.
Capital/Southern Chapter	Susan Lockwood indicates that she will submit the registration for the PACT to Cheryl West.	None.
Adjourn	Meeting of the MDDC Society for Respiratory Care was adjourned at 1:00pm. Next meeting schedule for Thursday June 11, 2009 at 11:30am place TO BE ANNOUNCED.	None.

Respectfully submitted,
Elgloria Harrison

President, 2009
Matt Davis